

FISH BOX INFORMATION:

HOW TO APPLY:

- This ARPA Assistance Program is for Food Boxes. Applications can be submitted by:
HAND DELIVERY: COVID Office, 306 Main Street, 1st Floor, Ketchikan, Alaska 99901
EMAIL: covidrelief@kictribe.org.
CALLING: COVID Office at (907) 228-9555.
MAIL: 2960 Tongass Avenue, 5th Floor, Ketchikan, Alaska 99901.
- Expedite the processing of your application by hand delivering it to the COVID Office, at 306 Main St., 1st Floor (old Wells Fargo Bldg.), Tuesday-Friday, 9 am to 6 pm. *Please wear your mask & maintain social distance.*
- If you *apply over the phone by calling (907) 228-9555*, a COVID staff member will be happy to assist you in completing the form once you verify your information.
- Applications must be completed, signed and include all required documents or it will not be accepted.
- Once you have been approved for your fish boxes, you will be contacted with the approved award amount within 10 business days and we will arrange a time for you to pick up fish boxes.
- If you have been denied, you will receive a denial letter within 10 days with an explanation of why you were not approved along with the Complaint/Appeals process and form. If you decide to appeal your decision, you will receive a response within 7 business days. Turn in your appeal/complaint form to KIC, 2960 Tongass Ave., 5th Floor or email to covidrelief@kictribe.org.
- If you are homeless and don't have documentation or need special accommodations with your application for any reason, please let us know and we will assign a KIC staff person to assist you. Elders will receive assistance from the KIC Elder's Program.
- If you call and we do not answer, please understand that we are providing assistance to other Tribal members. Please leave us a message and we will return your call within 3 business days.





COVID Office: 306 Main St., 1st Fl. | (907) 228-9555

FOR STAFF ONLY

Staff Initials: _____
Complete: Yes No
Date Stamp Below:

2021 Treasury ARPA Assistance | FISH BOX Application

COVID ARPA Office Hours | Tuesday thru Friday | 9am to 6pm

INFORMATION: The Treasury Coronavirus Relief fund application is to provide assistance to enrolled Tribal Members who reside on Revillagigedo, Pennock or Gravina Islands (including Saxman residents) that have experienced financial hardships due to the COVID-19 pandemic.

Tribal Member Name: _____ **Maiden/Other Names Used:** _____

Updated Street Address: _____

Updated Mailing Address: _____

Email: _____ **Cell/Home Phone:** _____

Authorized Representative (to pick up upon approval) _____

I have incurred expenditures due to the public health emergency COVID-19 since March 1, 2020 and it has affected my income by:

- Unemployment
- Reduced Employment
- Increased Energy/Fuel Costs
- Increased Food Cost
- Annual Income
- Other (Please Specify): _____

READ & CHECKMARK BELOW TO INDICATE YOUR ACKNOWLEDGEMENT BEFORE SIGNING.

- I request a FISH BOX and I had applied for ARPA assistance between March and October 2021 and my information on file is correct and has not changed.
- I do not request a FISH BOX; however, I would like to donate my box to the KIC Elders program.
- I certify that I meet the Tribal Member COVID-19 requirements and to the best of my knowledge that the information and documentation contained in this application are accurate and true.
- I reside on Revillagigedo, Pennock or Gravina Islands or am a Saxman resident. I am not a Tribal Member who lives anywhere outside Ketchikan, Alaska.
- I give my consent and authorization for information needed to complete and verify my application for assistance.
- I have not received other ARPA COVID funding for these expenses whether it is the State of Alaska, City, Borough or any other tribal programs for the requested Fish Box.**
- I understand that my application is subject to verification and that falsification of information shall be grounds for immediate termination from the program and will subject me to Federal prosecution under 18 U.S.C. §1001, which carries a fine of not more than \$10,000 or federal imprisonment for not more than 5 years, or both. I (we) also understand that if I (we) receive services as a result of falsified information, I (we) will have to repay the Tribe for those services.**

Applicant Signature

Date

Please Note: Any KIC Tribal Elders (55 or older) or physically disabled individuals who have been notified that their authorization for a Fish Box is ready and would like to have their Fish Box delivered please call 907-228-9555 to have your box delivered to your home.